

ST. LUKE'S EPISCOPAL CHURCH  
Vestry Meeting Minutes  
December 9, 2010

Vestry Present: Rev. Larry Crowell, Peter Boone, Matt Rogers, Gladys Suggs, Janet Tucker, Betty Estes, April Timmons, Allison Dunaway, David Young, and Adam Wojcicki, and new member for 2011, Lee Kramer.

**Opening Prayer** by Rev. Crowell

**MOTION PASSED** to approve the minutes of the November 11, 2010 meeting.

**RECTOR'S REPORT (and Worship Committee)** (Fr. Larry)

Fr. Larry's last day will be Sunday, January 30, 2010

Document received from the Diocese, "From the Diocesan Transition Manual, pp 17-18" with instructions and resources for the Vestry and Congregation involved in the search for a new rector, was distributed to the Vestry members.

The door for the Ambre is ready and will be installed after the light is installed.

Dedication and consecration of the additions to the sanctuary will take place January 30.

**SENIOR WARDEN'S REPORT** (Peter Boone)

1. There was a discussion of Fr. Crowell's departure and the notification recently to the Vestry and Congregation by letter.

**JUNIOR WARDEN'S REPORT** (Matt Rogers)

1. Hot water in parish house: Unit frozen during the night. Matt added insulation. Plans are to have an enclosure made which should solve the problem in the short term. In the long term, the unit should be moved inside.
2. The cable retrieval mechanism on the attic pull-down door is broken and will need to be fixed.
3. One more clean up day may be scheduled. Charlie is taking care of the leaves.

**FINANCE** (Fr. Larry)

1. Summary of Financial Results for November 2010 was distributed. Pledges were under budget, but plate was up \$4,000.
2. Cash Position Statement as of November 30, 2010 was distributed.
3. Profit and Loss Overview, January through December, 2010 was distributed to be used to help spread expenses by month for next year's budget.
4. The Vestry will vote in January to finalize the budget.

**COMMISSION REPORTS**

**COMMUNICATIONS** (Allison Dunaway) sent written report.

1. Betsy Brandt authored story about Taize service in Thanksgiving edition of the *Powhatan Today*.
2. Weekly ad in newspaper revised to include Taize schedule.
3. Christmas services will be available in *Powhatan Today* and on website.
4. Facebook: 62 weekly users (up 3% from last month)
5. Website:
  - a. New Taize service information added
  - b. 139 visits, 105 unique visitors

- c. Most visits are directed from outside sites (like Google, Facebook)
- d. In order of most visited: Homepage, Photos, Contact Us, Weekly Announcements
- 6. Next goal: revamp newsletter.
  - a. Will discuss with current editor (Sharon Cole) by end of year and begin to run announcement for assistance in January.

**FELLOWSHIP** (Betty Estes and Janet Tucker)

1. The December event at Ginter Park was cancelled due to snow and cold weather.
2. Epiphany Pageant:
  - a. Katie Wojcicki has volunteered to coordinate the pageant.
  - b. Carolyn Young is coordinating the decorations and meal.
  - c. The chicken will be paid for by the knitting guild.
3. Maureen Benway will be coordinating the 30-40's dinner, scheduled for January 28.
4. Farewell to Rector will be planned.

**OUTREACH** (David Young and Gladys Suggs)

1. Appeal to congregation to help two disabled parents with two teenagers who are struggling financially. They have sold off personal belongings to make ends meet. We have so far contributed \$1000 to help with their mortgage, and plans now to help them for Christmas.
2. We were contacted by the Blair Foundation to make their foundation known to St. Luke's families. They can provide us with inserts for our bulletins and come to St. Luke's to make a presentation. They are a Christian based foster care foundations helping the state with their overflowing demand for foster homes. With Vestry approval, plans are to ask them to speak at the Adult Forum. The insert will be run the prior week.

**YOUTH** (April Timmons and Adam Wojcicki)

1. Lots of ideas from the Adult Forum
  - a. Parent resource page on website
  - b. Links to desirable websites on our website
  - c. Look for someone who would be interested in investigating adding a "kid's page" to our website. This may be a project for the senior high group, and Allison would help them with it.
2. Market more aggressively Catechesis of the Good Shepherd. Maybe have someone write an article for *Powhatan Today*.
3. The Youth Group is planning a Lock-In for December 27<sup>th</sup>. Maureen Benway has agreed to chaperone.

**OLD BUSINESS**

1. Expansion of Classrooms: David Young has done some preliminary inquiry about the cost of leasing vs. purchasing an outside building. David will form a committee to rough out a temporary solution and make plans for renovation project.
2. Recognition of departing Vestry and new vestry will be held soon.

**NEW BUSINESS**

**MOTION PASSED** to accept the recommendation of the Architectural Committee to replace the carpet in the Church Vestment Room, the cost of which will be paid by the ECW.

Next Regular Vestry Meeting will be January 13, 2011, at 7:00 p.m. Following Compline, the meeting adjourned at 9:05 p.m.

Linda Ricker  
Vestry Recorder