

ST. LUKE'S EPISCOPAL CHURCH

Vestry Meeting Minutes

July 16, 2015

Vestry present: Ben Bruno, Jon Brew, Rick Cole, Cindy Coleman, Elizabeth Forrest Anne Larrick and Stew Wolfe via electronic communication

Vestry Absent: The Rev. Sandra B. Kerner, Peter Boone and John Rick

Guest presentation: Ben Bruno welcomed Larry Lyons, Endowment Trustee, and thanked him for taking time to meet with the vestry to answer endowment fund questions. Larry noted that he would answer what he could and would find answers for what he could not answer. Larry also pointed out that the trustees are suffering from a 100% turnover which includes the person that keeps the records and prepares the reports for the trustees. Once everything is in order, the plan is to update the vestry regularly with as much detail as needed. Vestry members asked several questions which led into discussions. Areas discussed were; the process for adding money to an endowment fund, if the annual interest earned and contributions by fund were available and if updated fund definitions are available. It was decided that a separate meeting will be scheduled with all the trustees, vestry and treasurer to ensure that we are all on the same page in understanding the roles and responsibilities of the trustees and vestry. This meeting will likely be scheduled in early fall this year.

MOTION PASSED: The vestry voted to approve Vestry Minutes from the June 18, 2015, meeting.

Rector no report

Sr. Warden

Ben noted that Sandi is out of town returning home on Monday, July 27. For pastoral emergencies he should be contacted.

Jr. Warden

Peter Boone submitted his report via email. The SEER rating of the heat pump being considered to replace the ailing unit is a 13-14 SEER which Stew had requested. Elizabeth requested an approximate cost savings on the new unit, the best estimate is approximately 15%. A painter, recommended by Melissa Johnson, has been contacted. The plan is to have the painting completed before Labor Day. Owen McFadden checked out the safety requirements for the playground with our insurance company and the diocese, and sent a short list of recommendations for improvements. I am assembling a small team to take care of this.

COMMISSION REPORTS:

Fellowship: no report

Worship: no report

Stewardship:

Ben noted that he and Sandi attended a presentation sponsored by Southside Church and has some ideas for stewardship. One idea is involving the J2A group in making a video noting church events during the year.

Communications:

Stew reported that Betsy Moore continues to work on updating the church database. Website work continues along with the Powhatan Today notices. Stew will contact Betty Estes on the Vacation Bible School banner, do we need a new banner or use the old banner. The Powhatan Today will have a notice about Vacation Bible School mentioning that handicap children are invited.

Youth Christian Formation:

Anne reported that Vacation Bible School, based on the Chronicles of Narnia, will run Tuesday to Friday, August 11-14, from 5:30 to 8:00 for ages 3 to grade 5. Older students may attend as helpers. Tammy still needs volunteers for VBS.

Welcome to St. Luke's:

Rick stated that picnic will be planned to welcome new members. Rick is considering using a questionnaire template that may work better for new members rather than an interview.

Outreach: no report

Finance: (two reports attached)

Cindy reported that the June year-to-date operating account income was \$109,992 and June year-to-date expenses were \$105,443 for a net of \$4,549 (Analysis of Revenues and Expenses Report). A review of temporary restricted accounts was completed. Several accounts will be deactivated as there has been no recent activity. There were a few accounts that more information was requested before making a decision to deactivate.

Meeting adjourned at 8:35 PM.

Respectfully submitted,

Cindy Coleman substituting for Janet Tucker, Register