

# ST. LUKE'S EPISCOPAL CHURCH

## Vestry Meeting Minutes

July 17, 2014

**Vestry present:** Rev. Sandi Kerner, Peter Boone, Jon Brew, Stew Wolfe, Cindy Coleman, John Rick, Steve Moore, Teno Bratton, Shelly Shock and Ben Bruno.

**Vestry Absent:** none

**Opening Prayer:** Led by Peter Boone. Peter read the Scripture passage from Matthew 13:1-9; 18-23 aloud and a group discussion followed on how the passage speaks to us individually, as a Vestry and to us at St. Luke's.

**MOTION PASSED** to approve Vestry Minutes of June 19, 2014, as amended.

### **RECTOR'S REPORT**

Sandi shared highlights of her time at CREDO. Observations from those parishioners and colleagues who completed her vocational assessment included that Sandi should focus on recruiting others to assist in administration and pastoral care as needs increase and on being attentive to self-care.

Sandi also reported that she had invited Rich Wolkiewicz to facilitate the St. Luke's Administration Summit held on July 16<sup>th</sup>. Minutes from the Summit are attached.

Sandi announced that Mike Kerr from the Diocese of Virginia will be overseeing investments for the 3 dioceses in Virginia and suggested that St. Luke's investigate the possibility of St. Luke's participation in this program. Mike is also a resource for Legacy Planning and is willing to offer a presentation to St. Luke's. (Mike served as one of the staff on CREDO).

Sandi will be leaving on August 3<sup>rd</sup> for her trip to Scotland and England and returning on August 27<sup>th</sup>. During her absence, Rev. Martha Jenkins will be our supply priest on two Sundays and Linda Ricker will lead Morning Prayer.

## **SENIOR WARDEN'S REPORT**

Peter shared a thank you note from Laurel Harrelson for her new job as Church Sexton.

Peter also circulated a rendering of a gravestone from the Evans family for review and approval.

**MOTION PASSED** to approve the gravestone for the Evans family.

## **JUNIOR WARDEN'S REPORT** (attached)

Gutter cleaning and roof cleaning was completed on July 15<sup>th</sup>.

Quote from Code 3 AV has been received and reviewed. Steve Moore requested that the warranty be verified and also asked that Code 3 AV be asked about how the system can be protected from lightning strikes. We also need to verify how much money is left in the account from donations.

**MOTION PASSED** to approve proceeding with the audio system work subject to Teno's assurance from Code 3 AV of warranty and lightning protection issues.

Teno has met with the Architectural Review Committee and they have said OK to use solar lights to illuminate the signage near the road. Teno will get one or two solar lights to try out.

Teno announced that people taking on tasks at church from the Giving Tree has helped greatly.

Lastly, Teno mentioned that Betty Handy needs to be reimbursed to cover the new outside lamp she purchased to show us before the remainder were ordered.

## **COMMISSION REPORTS:**

### **Fellowship:**

Shelly reported the next upcoming event will be the Back to School Sunday Brunch on August 31<sup>st</sup> between 8 and 10 AM services.

Also, John Rick has volunteered his home to host a parish picnic in October which will also highlight welcoming of new members. John is talking with sources for cooking BBQ on-site. Date to be determined.

**Communications: (report attached)**

Stew Wolfe reported that he is keeping the website updated. He is still trying to connect with Alison Dunaway to resolve issues with Google Analytics reporting to get report on how many people are being reached via the church website.

**Stewardship:**

Ben has drafted a thank you letter for Sandi to review which will be sent along with quarterly statements of giving.

**Youth/Adult Christian Formation:**

John has reached out to a large number of people to attend a meeting to discuss enlarging the circle of help in planning/organizing programs and speakers. John expressed that the need for planning is bigger than Sunday mornings, but should include Cursillo, Men's Retreat and other educational opportunities offered by the Diocese.

Katie Wojicki has agreed to take over the position, Director of Youth Formation, being vacated by Anne Larrick

**Outreach: (report attached)**

Food Pantry has moved to temporary quarters. Their rent is \$500/month plus approximately \$200/month for utilities. They are considering the idea of a cookbook to raise funds.

VBS will raise money for Backpacks for Love as part of their outreach program.

**Finance: (report attached)**

Cindy Coleman reported that June income was ahead by \$8,000 for the month and plate was under budget.

As a result of generous donations, nine children will be sponsored for Session 4 at Camp Chanco and 3 others for another session. We were able to give each one a half scholarship.

**Update on Visioning Process:**

Jon Brew gave a summary of his meeting with Lynn Ellen Queen on July 15<sup>th</sup>. Detailed report attached.

**Closing Prayer:** Led by Sandi Kerner.

Meeting adjourned at 8:40 PM.

Respectfully submitted,

Janet Tucker, Register