

ST. LUKE'S EPISCOPAL CHURCH

Vestry Meeting Minutes

January 16, 2015

Vestry present: Rev. Sandi Kerner, Rick Cole, Ben Bruno, Anne Larrick, Jon Brew, John Rick, Stew Wolfe and Cindy Coleman.

Vestry Absent: Peter Boone and Elizabeth Forrest.

Psalm 18: 1-20 was read aloud in unison followed by discussion on what verses spoke to each.

Opening Prayer: Rev. Sandi Kerner opened the meeting with prayer.

MOTION PASSED to approve Vestry Minutes of December 16, 2014.

In preparation for the upcoming vestry retreat, members present gave a brief description of their current respective commission's responsibilities to help existing and new members make a decision on where they wish to serve in this new term.

Sr. Warden – traditionally chairs the vestry meetings, provides pastoral care when the Rector is unavailable, works closely with the Rector. This is a big job.

Jr. Warden – oversees buildings and grounds and is a back-up to the Sr. Warden.

Register – attends all vestry meetings and records minutes, submits to the vestry for approval and send signed, approved copy to Rector for permanent records. Janet Tucker will remain in this position for 2015.

Outreach – Jon Brew expressed that he would like to continue to serve on the Outreach commission. Currently outreach provides local individual support and supports the food pantry.

Other areas include Backpacks of Love, chaired by Rusty and Avis Gates, the Angel Tree, chaired by Connie Harriss, the Christmas Mother, chaired by

Kakki Rogers, Senior Lunch, chaired by Connie Harriss and The Gathering to be taken over by Steve Moore. Jennifer Kapasakis and Cindy Coleman have volunteered to assume responsibility for coordinating with Madeline's House to determine their needs and assist in collection of needed items.

It was agreed that the leaders of these ministries should be invited to attend a vestry meeting to tell us how we can help.

Stewardship – Ben Bruno expressed that 2014 had been a good experience using the book "Ask, Thank, Tell: Improving Stewardship Ministry in our Congregation". Ben announced the current pledge amount is \$143,840. Ben's goal is to determine how many new pledgers we have, what is the amount of an average pledge and how many didn't pledge at all.

Worship - consists of leaders and schedulers for Altar Guild, Acolytes, Ushers and Greeters, Eucharistic Ministers and Visitors, Lectors, and Music. They plan the schedule of services offered.

Fellowship – this commission needs some new ideas.

Communications – currently maintains a church website, a Facebook page, weekly e-news bulletins, service ads in the "Powhatan Today" newspaper and specific event banners in front of the church.

Welcome to St. Luke's – provides information packets for visitors, a personal letter from the Rector, and delivery of baked bread by Joyce Evans.

Youth Christian Formation – includes Catechesis of the Good Shepherd and J2A programs. Katie Wojcicki oversees programs in this area.

Adult Forum – Maureen Moslow-Benway continues to oversee programming. John Rick discussed that it has been a frustrating year in determining the value of the forum. He thinks it may be valuable to let it become a "coffee hour" as dedicated adults are working in many other areas.

Finance – provides a monthly recap of the operating account, quarterly reviews endowments with vestry, annually oversees audit and annually works on budget.

COMMISSION REPORTS:

Finance: (report attached)

2014 year ending numbers were used to build the 2015 budget. Vote on budget was deferred until the vestry retreat on Saturday.

MOTION PASSED that authorization for check signing will be limited to the Treasurer, Greg Dunaway, Rector, Sandra B. Kerner, and one other member designated by the vestry. Vestry voted to have Janet Tucker remain as the back-up signer. It was also voted to accept one signature for checks under \$200 and to continue having two signatures on anything above \$200.

Other:

Cindy Coleman asked if we have currently have liability insurance for groups that meet at St. Luke's. Sandi will assist in determining if we have this coverage.

Sandi gave a notebook to new vestry members and handouts to all for the retreat on Saturday.

Sandi read a thank you note from Laurel Harrelson. Sandi also announced that Colleen Kimbrough and her family have volunteered to paint the foyer in the basement.

Next vestry meeting is Thursday, February 19th at 7:00 P.M.

Closing Prayer: Led by Sandi Kerner.

Meeting adjourned at 9:30 PM.

Respectfully submitted,

Janet Tucker, Register