

# ST. LUKE'S EPISCOPAL CHURCH

## Vestry Meeting Minutes

January 16, 2014

**Vestry present:** Rev. Sandi Kerner, Peter Boone, Ben Bruno, Stew Wolfe, Jon Brew, Teno Bratton, Shelly Shock, Steve Moore, John Rick, Cindy Coleman.

**Vestry Absent:**

**Opening Prayer:** Led by Rev. Sandi Kerner, all read a responsive reading from the Book of Common Prayer pertaining to the Baptismal Covenant.

**FORMATION:** Ben Bruno gave a summary of the vestry retreat as well as a detailed handout. The highlights included a discussion of our core values and a goal to establish a vision and mission statement for St. Luke's. The retreat was led by Rev. Godsey and results of exercises she facilitated will help in development of goals. Stewardship was also a big topic at several of the retreat sessions.

The Vestry decided to investigate the Church Assessment Tool (CAT) survey in order to include all parishioners in the mission/vision discussion. This is a tool offered to us by Rev. Godsey. Sandi will distribute more detailed information about this to the Vestry for consideration.

Following the summary above, there was discussion about having several meetings to invite all interested members to participate in the formation of our vision and mission statement. It was also decided that Sandi will contact Rev. Godsey to see when she is available to facilitate this process. Peter Boone volunteered to write an article for the February issue of "The Prescription" regarding the beginning of this vision process

It was also decided that an additional meeting of the vestry should be held to continue this discussion but not during a regular business meeting. Date was not determined.

**ENDOWMENT FUNDS:** Roseleen Rick, former Trustee, gave a presentation and historical background on how our endowment funds came to be established, their intent, and how they can and cannot be used. She distributed a detailed fund overview. She also distributed a Statement of Activities for each of the Invested Funds which was prepared by Sally Silvey. This report was not current (dated 12/31/2012) but gave a good picture of what we have. Roseleen also explained for the benefit of new vestry members that the ultimate decision on use of funds rests with the vestry and the trustees make sure such requests comply with the trust agreements.

**MOTION PASSED** to approve the minutes of the December 19, 2013 meeting.

**RECTOR'S REPORT** (attached)

Sandi reported that she is interviewing a male candidate for the organist position. He is currently a VCU student and will be visiting two of our services next Sunday after which Sandi and Sumner Jenkins will meet with him.

Sandi also reported that Linda Ricker is beginning her first year of Diaconal Formation. Her second year will be an internship somewhere other than St. Luke's.

### **SENIOR WARDEN'S REPORT**

Peter encouraged vestry members to call him if there is any issue bothering them as he would prefer it to be prior to a vestry meeting. He also made it clear that he is a willing listener to any church member with concerns.

### **JUNIOR WARDEN'S REPORT** (attached)

The two quotes for an upgrade to our audio visual system provided by Audiotech and Chimuel Agcanas were reviewed and compared. Ben Bruno said he had interviewed another church who had used Chimuel and they were very satisfied. This quote was significantly less than the other. Teno will verify if this includes a wall panel.

**MOTION ACCEPTED** to have Teno proceed with Chimuel Agcanas for labor/ installation only. St. Luke's will get the specifications and order the equipment from Amazon.

### **COMMISSION REPORTS:**

#### **Communications:**

Website has been updated weekly.

#### **Fellowship:**

#### **Youth & Christian Formation:** (attached)

John distributed a list of people who are currently teaching in each of the youth classrooms.

#### **Outreach:** (attachments)

Jon Brew gave us an overview of the findings in "The New ExecutiveInsite Report" which gave trends of population in our area by age, income, ethnicity, education and employment.

Steve Moore will email a list to the vestry with names of groups/organizations currently being supported by St. Luke's.

#### **Finance:** (report attached)

**MOTION to ACCEPT** Treasurer's Report.

**Old Business:**

VDOT – John Rick announced that the legal process is almost complete at our end.

**Closing Prayer:** Led by Sandi Kerner.

Meeting adjourned at 9:30 PM.

Janet Tucker

Register