

ST. LUKE'S EPISCOPAL CHURCH

Vestry Meeting Minutes

June 19, 2014

Vestry present: Rev. Sandi Kerner, Peter Boone, Jon Brew, Stew Wolfe, Cindy Coleman, John Rick, Steve Moore, Teno Bratton, Shelly Shock and Ben Bruno.

Vestry Absent: none

Opening Prayer: Led by Rev. Sandi Kerner.

Sandi introduced our guest, Lynn Ellen Queen. Lynn has become certified in the CAT (Holy Cow Consulting) Assessment survey interpretation and was present to help the vestry in making their decision as to whether they would hire her to work with our parish as a consultant in the process of discernment.

Lynn expressed that she values the input of everyone on the questions – what causes a church to react, what will encourage inter-generational participation, what is our mission, what are we called to do. Vision is a picture of what that will look like. She explained that the CAT survey would include everyone and that all voices are equal. She encouraged everyone to read *"Owl Sight"* by J. Russell Crabtree.

After discussion among vestry as to their willingness to proceed with a prayerful journey for the parish a **MOTION PASSED** to hire Lynn Ellen Queen.

John Rick suggested that Sandi write a letter to the congregation explain this process so they know what to expect. Jon Brew and Peter Boone agreed to be the "vestry contacts" with Lynn.

Treasurer, Lee Kramer, attended the meeting to give a report on his consultation with Chuck Roberts of Financial Freedom Planners. Chuck has reviewed our investments, at no charge to St. Luke's, and suggested that investment goals need to be established and a strategy determined. We are currently invested in cash, money markets and bonds.

- 1) Interest rates are going to change so we should wait to move money until rates go up.
- 2) We need to complete an "investment objective questionnaire". (As a vestry we referred the investment questionnaire to the trustees to complete).
- 3) Chuck will review questionnaire and make a recommendation to the vestry
- 4) Vestry would then make a recommendation to the parish

Packets were distributed to the vestry of meeting minutes of Trustees.

Lee then gave a brief report on the status of fraudulent activity on our bank accounts. An additional \$40k loss has been discovered. The bank (C&F) is working diligently to recover all lost funds. The

accounts have been officially closed and new accounts established. Lee has already made a phone call to the Sheriff's office about the fraud and will follow up with a visit tomorrow.

Sandi discussed that the responsibilities of the Treasurer have become increasingly more time consuming. The fraudulent activity on our accounts is an example. She suggested that we may have to consider hiring someone on a part-time basis to help.

MOTION PASSED to approve minutes of the May 15, 2014 vestry meeting.

RECTOR'S REPORT

Sandi reported that Margaret Storti will be attending (LPM) the Leadership Program for Musicians beginning in September.

There will be a baptism this Sunday of Charlotte Grace Simmers, daughter of Michael and Christian Simmers.. There was a wedding last Sunday for Thomas and Renee Shelton.

Rev. Tige Newell will be our supply priest on June 29th while Sandi attends CREDO.

Sandi asked that we pray for Pastor Tim Kennell as he is leaving the Powhatan Mennonite Church.

MOTION PASSED to approve Steve Moore and Betty Estes as Delegates to the 2015 Diocesan Council. Stew Wolfe and Rick Cole will be Alternate Delegates.

MOTION PASSED to approve Marjorie Nevins to come and assist in our annual financial review. Her fee will be \$250.

JUNIOR WARDEN'S REPORT (attached)

MOTION PASSED to have the parish house roof washed and gutters cleaned once Steve Moore gets clarification about safety of the landscape.

MOTION PASSED – Approval given to Teno to talk with Chim about new audio cable. If price not too high then he will proceed.

Teno announced that the AA group that meets at St. Luke's each Tuesday night has offered to provide commercial cleaning , stripping and waxing of the parish hall floors as their thank you gift.

There was discussion regarding hiring a commercial cleaning company to come in and do a one-time thorough cleaning and then it would be easier to keep it up. Sandi raised the issue of our current cleaning and agreed to let Marvin go with a two week notice.

Laurel Harrelson has offered to work approximately 4-6 hours per week with adjustments as needed in terms of hours and will add tasks to The St. Luke's Giving Tree as she sees the need.

MOTION PASSED to hire Laurel Harrelson as Church Sexton at a rate of \$400 per month.

The issue of lighting for the church street sign was discussed. Teno will investigate solar powered light options.

COMMISSION REPORTS:

Fellowship:

Shelly reported that the “Lemonade on the Lawn” after Sunday service has been a success!

Communications: (report attached)

Stew Wolfe reported that Allison Dunaway has expressed interest in taking over the responsibilities for the church website. Stew has updated everything as of now.

Outreach: (report attached)

Steve Moore reported that Linda Ricker has personally been paying for the lunches being taken to The Gathering and requested that that expense be covered by his Outreach Budget.

Steve also mentioned that the food pantry has been relocated to 2152 Anderson Highway in Plainview Industrial Park. They are currently renting space but want to buy a building. Steve asked for ideas for fund raising. He mentioned that Clara Stokes has expressed her experience in fundraising and willingness to help.

Saturday, July 12th will be a painting day for Habitat for Humanity. Call Connie Harriss if interested in helping.

Finance: (report attached)

Cindy Coleman reported that April income did not meet expenses; however, year to date income exceeds expenses by \$5,609.

Cindy is putting together a committee for the annual financial review.

New Business:

Ben Bruno will collaborate with an associate in his firm to meet with representatives of St. Luke’s to determine what our hardware and software needs are to upgrade and secure our electronic communications. Awareness of security has become a high priority since the bank fraud incidents.

Closing Prayer: Led by Sandi Kerner.

Meeting adjourned at 9:00 PM.

Respectfully submitted,

Janet Tucker, Register