

ST. LUKE'S EPISCOPAL CHURCH

Vestry Meeting Minutes

November 20, 2014

Vestry present: Rev. Sandi Kerner, Peter Boone, Ben Bruno, Shelly Shock, John Rick, Stew Wolfe, Cindy Coleman and Teno Bratton.

Vestry Absent: Steve Moore, Jon Brew

Guest: Rich Wolkiewicz

Opening Prayer: Rev. Sandi Kerner opened the meeting with prayer and a scripture reading from Matthew 25:14-30: The Parable of the Talents using the translation from "*The Message*". Everyone was asked what they heard in this reading. The theme was about taking risks. Discussion followed about how this applies to us as a church.

Administrative Summit (report attached)

Our guest, Rich Wolkiewicz, who served as chairperson of the Administrative Summit, distributed a thorough report of the committee's recommendations and answered vestry member's questions.

After lengthy discussion, a **Motion was Passed** to approve the technology recommendations of the committee. The recommendation to hire a professional qualified part-time bookkeeper was amended to "a consultant" and will be re-visited in mid-April.

The recommendations regarding changes to our staff's job descriptions have been deferred to be discussed at a future vestry meeting. Sandi will ask Rich Wolkiewicz to be the point person in this endeavor.

MOTION PASSED to approve Vestry Minutes of October 14, 2014, as amended.

SENIOR WARDEN'S REPORT

Peter commended vestry members on how they deal with issues/discussions. A positive vestry exudes to membership.

RECTOR'S REPORT

A thorough audit has been performed by Margie L. Nevins, Independent Accountant, of Nottoway Office Services. (report attached) The report was submitted to the Diocese on November 17, 2014.

Sandi announced that Pam Cole has done a great job as Parish Nurse.

Sandi distributed a copy of the report "The Compensation of Clergy" Information and Guidelines for discussion with the vestry and clergy in the Diocese of Southern Virginia. Vestry will use this as a budget planning guide.

Sandi announced that Howdy Markowitz is in St. Mary's Hospital.

JUNIOR WARDEN'S REPORT

Teno mentioned that leaf removal is underway with volunteers. Stew Wolfe volunteered to bring a machine to chop and mulch the remaining leaves.

Teno is still looking at options for lighting for the outdoor signs.

Teno mentioned that we have Jay Barden on call for snow removal and Barry Ragland as a backup as needed.

COMMISSION REPORTS:

Fellowship:

The Knitting Guild will host a dinner in the Parish Hall following the Christmas Pageant on Sunday, December 21st at 5 PM.

WORSHIP:

Sandi announced that Margaret Storti is working well with the choirs.

There will be three services on Christmas Eve and one service Christmas Day.

As Linda Ricker is transitioning to leave St. Luke's, she is handing over the responsibility of the acolytes to Maureen-Moslow Benway. A reception for Linda Ricker is being planned for Sunday, December 28th after the 10:30 AM Service.

Communications

Website has been updated.

Christmas ad will be placed in the "*Powhatan Today*".

Janet Tucker suggested that Stew contact Ann Turner at the Diocese to come to speak to the vestry on communications.

Stewardship:

Ben plans to mail a thank you note to everyone who submits a pledge. He also commended all who spoke at various services.

Youth Formation:

Teno reported that J2A is planning a pilgrimage in 2016 as part of their curriculum. Destination to be determined, but will be within a 400 mile radius. There are thirteen children plus chaperons (not parents) who will be going. Budget is \$1,000 per person.

An Urban Adventure to Washington, D.C. is planned for May 2015. This is a team/confidence building exercise.

At the beginning of November 2014 the J2A group went to Anne Larrick's home, cooked dinner and cleaned up.

Elizabeth Forrest and Susie Thomas are attending Catechesis Level 2 training.

Adult Forum:

John Rick said that attendance has dropped somewhat. He is still trying to determine what the adults want. John and Maureen-Moslow Benway are alternating leadership responsibility.

John plans to devote two future sessions on instructive Eucharist.

John encouraged vestry members to visit the Catechesis classes.

Outreach: (no report)

Finance: (report attached)

Cindy Coleman discussed recap of October income/expenses. She also distributed a copy of the 2015 Budget.

Discussion followed regarding St. Luke's contribution to the Diocese. Our 2015 pledge to the Diocese is \$20,383 which is 10% of our 2013 Plate and Pledge income, as requested by the Diocese.

Motion Passed to pledge 10% of plate and pledge to the Diocese. Motion was passed by a majority vote with one opposed.

Other:

Sandi asked each vestry member to prepare one paragraph about their commission and submit it to Tammy for publication in the handouts for the Annual Parish Meeting. She also asked each vestry member to be prepared to speak for 2-3 minutes about the positive aspects of their commissions.

Next vestry meeting will be held on Tuesday, December 16th at 7 PM.

Closing Prayer: Led by Sandi Kerner.

Meeting adjourned at 9:33 PM.

Respectfully submitted,

Janet Tucker, Register