

## ST. LUKE'S EPISCOPAL CHURCH

### Vestry Meeting Minutes

October 14, 2014

**Vestry present:** Rev. Sandi Kerner, Peter Boone, Cindy Coleman, John Rick, Steve Moore, Shelly Shock, Stew Wolfe and Ben Bruno.

**Vestry Absent:** Jon Brew, Teno Bratton

**Guest:** Lynn Ellen Queen

Our guest, Lynn Ellen Queen, consultant from Queen & Associates, distributed copies of "*Vital Signs*" which was generated from the Church Assessment Tool provided by Holy Cow Consulting.

**Opening Prayer:** Led by Ms. Queen, all members read aloud responsively "A Prayer of Preparation" which was included in the "Vital Signs" booklet .

Following, Ms. Queen gave a thorough review of the CAT survey results and explained how the answers were measured. There are 770 churches in the database of several denominations. Episcopal churches are dominant, followed by Presbyterian and Baptist churches. Some of the measurements in the survey are as compared to other churches in the database and some of the measurements are the percentage of answers among just those in our membership who participated in the survey.

Ms. Queen will give a power point presentation and overview at the all parish meeting on Saturday, October 18<sup>th</sup>.

**MOTION PASSED** to approve Vestry Minutes of September 18, 2014, as amended.

### **RECTOR'S REPORT**

Sandi will send an email to remind the congregation of the all parish meeting on Saturday from 1:00 – 4:00 p.m.

Sandi announced that Comcast has completed their installation and the church now has phone and internet service. The alarm system has also been synchronized with the new phone service.

## **SENIOR WARDEN'S REPORT**

Peter announced that the Administrative Summit, headed by Rich Wolkiewicz, is close to making a recommendation on software and hardware upgrades for the church office. Also, job descriptions are almost complete and will be sent to the vestry for review.

## **JUNIOR WARDEN'S REPORT** (no report)

Due to the lengthy, two hour, discussion of the CAT survey results the commission reporting was brief.

## **COMMISSION REPORTS:**

**Fellowship:** (no report)

**Communications** (report attached)

### **Stewardship:**

Ben will be mailing out his stewardship letter on Monday, October 20<sup>th</sup>. He will also include a copy of a graph which was part of the CAT survey results showing how the level of giving at St. Luke's compares to other churches in the database in hopes it will inspire additional giving.

A copy of the letter to St. Luke's from The Diocese was distributed to the vestry regarding our pledge and suggested amount.

**Adult Formation:** (no report)

**Youth Formation:** (no report)

### **Outreach:**

Steve Moore announced that he received a thank you note from Patsy Goodwin of the Powhatan Food Pantry. He also said that St. Luke's has donated \$100 towards a full page insert in the cookbook that the Food Pantry is compiling for an upcoming fund raiser.

**Finance:** (report attached)

**Closing Prayer:** Led by Sandi Kerner.

Meeting adjourned at 9:30 PM.

Respectfully submitted,

Janet Tucker, Register