

# ST. LUKE'S EPISCOPAL CHURCH

## Vestry Meeting Minutes

September 18, 2014

**Vestry present:** Rev. Sandi Kerner, Peter Boone, Cindy Coleman, John Rick, Steve Moore, Teno Bratton, Shelly Shock and Ben Bruno.

**Vestry Absent:** Jon Brew, Stew Wolfe

**Opening Prayer:** Led by Peter Boone.

Following the prayer, Sandi read aloud a story from the book "*The Carpenter and the Unbuilder*" The theme was about our invitation and journey to have dinner with the King. Discussion followed and individuals shared how this story spoke to them individually and as a vestry.

**MOTION PASSED** to approve Vestry Minutes of July 17, 2014.

### **RECTOR'S REPORT**

Sandi shared that Dan Jones, chairman of the church graveyard committee, has met with a representative of Bennett & Barden and have identified 20 grave stones that need repair. Cost of repairs will be \$50 each. It was mentioned that one donation of \$500 towards repairs has been offered.

**MOTION PASSED** to approve repairs of grave stones not to exceed \$1,000.

Sandi also reported that Linda Ricker is doing very well in her diaconal process. Beginning in January Linda will be assigned to St. John's in Chester for one year of field work. Plans need to be made to have a farewell reception for Linda.

Paperwork has just been submitted to the church pension fund to reflect salary increase for Sandi. Payment of funds in arrears will be reflected on the financial statement.

Sandi announced that Rev. Loren Mead and Lynn Ellen Queen will be at St. Luke's on October 18<sup>th</sup> for an all-parish gathering to share the results of the CAT survey. Luncheon will follow.

Rev. Loren Mead will preach at the 8:00 a.m. and 10:30 a.m. services on October 19<sup>th</sup> with a reception following.

Sandi also reported that she has been supporting various committees in their preparation for the fall session. She has also been providing pastoral care and counseling to several individuals.

### **SENIOR WARDEN'S REPORT**

Peter discussed the Administrative Summit, headed by Rich Wolkiewicz, that has been meeting every other week to review what is needed to streamline our office operations including job descriptions, software needs, selecting a new Treasurer with job description, part-time bookkeeper, etc. A recommendation will be made to the vestry as a result of the combined efforts of this team.

Comcast Cable has begun installation of underground cable at no charge to St. Luke's.

### **JUNIOR WARDEN'S REPORT**

AV system is up and running. It was discussed that a step by step instruction guide be created on how to operate the system.

### **COMMISSION REPORTS:**

#### **Fellowship:**

Shelly will be in charge of the luncheon following the parish gathering on October 18<sup>th</sup>.

Sandi will contact Angie Cabell and Shelia Bailey to coordinate the reception on October 19<sup>th</sup>.

#### **Communications**

John Rick expressed that we are not communicating well with each other about existing documents. He also suggested that some of the pages on our website are out of date and it would be helpful to put "last updated" information on each page or section.

## **Stewardship:**

Ben will be entering names and addresses into the new software system which will create mailing labels. His stewardship letter is planned to be out by October 1<sup>st</sup>. The official kick-off plea for pledges will be on Sunday, October 12<sup>th</sup>. Additional presentations will be made on October 26<sup>th</sup>, November 2<sup>nd</sup> and November 9<sup>th</sup>.

John Rick suggested that the congregation be informed how money is spent and its impact. Example: money spent on teacher training equals impact on children and families, and showing the good: example, Vacation Bible School.

## **Adult Formation: (report attached)**

John Rick discussed the need for deepening the spiritual life of adults. The attached report will be sent by email to everyone on September 19<sup>th</sup> and also included in future church bulletins to attract more interest.

## **Youth Formation:**

Teno said the youth programs are off to a good start.

## **Outreach:**

Steve Moore announced that we are increasing our efforts to help the food pantry. St. Luke's is taking on one day per week to pick up from Food Lion, then to sort and organize at the food pantry facility. Steve expressed what a caring community Powhatan is.

## **Finance:**

There was no report as Cindy had not received numbers from the Treasurer. She will send an email to the vestry as soon as she gets the information.

## **Update on Visioning Process:**

CAT survey has been distributed via email and mail. To date we have received 30 responses. Everyone is encouraged to mention the survey to people they talk with and encourage them to submit their response.

**Open discussion:**

Shelly Shock asked John Rick about the status of VDOT. John said money has been deposited with the court. No date has been established for the road improvements to begin.

There was discussion about the bank fraud issue. All money has been recovered.

**Closing Prayer:** Led by Sandi Kerner.

Meeting adjourned at 8:37 PM.

Respectfully submitted,

Janet Tucker, Register